

To Apply for Admission to Tulsa Community College

DO NOT apply for admission if you have attended TCC before.

1. Go to www.tulsacc.edu.
2. Click on **"TED"** located on the top of the screen.
3. Click on the link **"Apply for Admission"**.
4. Click on **"First Time User Account Creation"**. Follow the instructions to create a "Login ID and Pin". **WRITE THEM DOWN!** If you are interrupted during the application process, you will need this login ID and pin to access your pending application.
5. Click **"Login"**.
6. Application Type: **First Time Entering College**.
7. Admission Term: **[Current Season] Credit Classes**. Must select **credit!** Example: Fall 2011 Credit Classes.
8. Enter First Name, Middle, and Last Name and click on **"Fill Out Application"**.
9. Complete each section of the application:
 - Personal Information – **E-mail address is important! Remember which address you entered!**
 - First Address and Phone
 - Residency
 - High School
 - Previous College
 - Planned Course of Study – Pick "Undeclared Workforce" if you don't see your program.
 - Additional Information
10. Click on **"Application is Complete"**. If you don't click on this, your application **will not** be processed.

You should receive your college wide ID number via e-mail within 2-3 work days after completion of your application. *The ID number will be sent to the e-mail address you entered in the application.*

The following paper forms are needed to complete the co-enrollment with Tulsa Community College. A Tulsa Tech instructor or counselor should have the appropriate form(s). Once these are completed, high school students should turn the documents into the Tulsa Tech counselor for processing.

Adult process:

- TCC Cooperative Alliance enrollment form
- Once you have received your TCC ID number via e-mail – take the completed enrollment form that you and your instructor have signed to a TCC campus during the enrollment date to enroll and pay your fees.
- Adults must provide one of the following upon completion of 9 college credit hours:
 - College transcript, if college course work taken at another college or university
 - High school transcript if no prior college course work
 - GED exam results if high school not completed

HS process:

- 1) TCC Cooperative Alliance enrollment form
- 2) Parent/Guardian Statement of Understanding form
- 3) Official HS Transcript